

MLS Residential Input Sheet - Roanoke Valley Association of REALTORS

LISTING AGENT _____ (Name or ID) **CO-LISTING AGENT** _____ (Name or ID)

HOUSE NUMBER _____ (6) **DIR PREFIX** _____ (1) **STREET NAME** _____ (28) **STREET SUFFIX** _____ (6) **DIR SUFFIX** _____ (2) **UNIT #** _____ (5)

AREA _____ (2) **AREA EXT** _____ (1) **CITY** _____ (15) **ZIP** _____ (9)

1.1 MUNICIPALITY _____ **LIST PRICE** _____ (8) **LIST DATE** ____/____/____ **EXPIRATION DATE** ____/____/____

- Bedford City
- Bedford Co.
- Boones Mill
- Botetourt Co.
- Buchanan
- Craig Co.
- Floyd Co.
- Franklin Co.
- Montgomery Co.
- Other, see Remarks
- Pittsylvania Co.
- Rocky Mount
- Roanoke City
- Roanoke County
- City of Salem
- Vinton

2.1 LISTING TYPE _____ **LOCKBOX Y/N** _____ (1) **3.1 LOCKBOX HOURS** _____ **YARD SIGN Y/N** _____ (1)

Exclusive Agency 24 Hours

Exclusive Right to Represent Seller Day-Time

REALTOR Sold FSBO Other, see Remarks

OWNER NAME _____ (35) **OWNER PHONE** _____ - _____ - _____

TENANT NAME _____ (35) **TENANT PHONE** _____ - _____ - _____

4.1 REALTOR.COM TYPE

- Condo / Townhomes
- Mobile Home
- Single-Family

5.1 RESIDENTIAL TYPE

- Condominium
- Other, see Remarks
- Single-Family
- Townhouse

6.1 CONSTRUCTION STATUS

- Completed
- Proposed
- Under Construction

YEAR BUILT - SELLER _____ (4)

7.1 STYLE

- 1 & 1/2 Story
- 2 Story
- Cape Cod
- Colonial
- Contemporary
- Cottage
- Lower Entry
- Other, see Remarks
- Patio Home (zero)
- Ranch
- Split-Foyer
- 3 Level Split
- 4 Level Split
- Tudor

----- Finished / Heated SQFT -----

ENTRY - SQFT FIN/HTD _____

UPPER - SQFT FIN/HTD _____

LOWER - SQFT FIN/HTD _____

OTHER - SQFT FIN/HTD _____

--- Unfinished SQFT (exclude garage) ---

ENTRY - SQFT UNFIN _____

UPPER - SQFT UNFIN _____ (20)

LOWER - SQFT UNFIN _____

OTHER - SQFT UNFIN _____

BASEMENT Y/N _____ (1)

8.1 BASEMENT

- Full Basement
- Partial Basement
- Walkout - Full
- Walkout - Part
- Dirt - Full
- Dirt - Part
- Crawl Space
- Slab
- Other, see Remarks

9.1 PRIM. COVERED PARKING

- Not Applicable
- Garage Attached
- Garage Detached
- Garage Under
- Carport Attached
- Carport Detached
- Other, See Remarks

VEHICLE SPACES _____

10.1 ADDIT. COVERED PARKING

- Garage Attached
- Garage Detached
- Garage Under
- Carport Attached
- Carport Detached
- Other, see Remarks

VEHICLE SPACES _____

11.1 UNCOVERED PARKING

- Designated Spaces
- Off Street Parking
- Street Parking
- Other, see Remarks

VEHICLE SPACES _____

-Dimensions or Acreage must be provided-

LOT DIMENSIONS _____ (27)

TOTAL ACRE _____ (7)

SUBDIVISION _____

PHASE _____ (2)

SUBDIVISION MAP _____ (18)

LOT _____ (7)

BLOCK _____ (4)

SECTION _____ (4)

TAX I.D. _____

ANNUAL TAXES _____ (7)

ZONING CODE _____ (9)

PROP OWNER'S ASSOC Y/N _____ (1)

POA DUES _____ (5)

POA TERMS A/M _____ (1)

ELEM SCH _____

MID SCH _____

HI SCH _____

12.1 WATER CLASS

- Not Applicable
- Waterfront Property
- Water Access Only

13.1 WATER ID

- Smith Mountain Lake
- Leesville Lake
- Claytor Lake
- River or Other

14.3 WATER ACCESS ONLY

- Deeded/Assigned Dock
- Community Dock
- Comm. Boat Ramp
- Leased Covered Boat Dock / Slip
- Leased Uncovered Boat Dock / Slip
- Other, see Remarks

15.5 BOAT DOCK DESCRIPTION

- A-Roof
- Party Deck
- Floater
- Stationary
- Boat Hoist
- Personal WaterCraft Lift
- Storage/Utility Building

16.5 WATER FEATURES

- Cove
- Point
- Main Channel
- Riprap Shoreline
- Beach
- No Wake Area
- Southern Exposure to Water

LENGTH OF WFRONT _____

RIVER OR OTHER _____

CHAN MARKER _____

SH'LINE MNGMT PLAN _____

NUMBER OF COV SLIPS _____

NUMBER OF UNC SLIPS _____

Variable Rate Brokerage Y/N _____

SubAgent Authorized Y/N _____ **SubAgent Compensation** _____

Buyer Agent Authorized Y/N _____ **Buyer Agent Compensation** _____

PUBLIC REMARKS (BOOK AND INTERNET) _____

_____ (400)

PRIVATE REMARKS (REALTOR-TO-REALTOR) _____

_____ (200)

DIRECTIONS _____

_____ (129)

MLS Residential Input Sheet - Roanoke Valley Association of REALTORS

17. 1 SHOWING INSTR.

- Appointment
- Call Seller - Go
- Call Listing Agent
- Call Tenant
- Key is at Office
- Other, see Remarks
- Call Rental Agent
- Vacant - Go

18. 2 LOT DESCRIPTION

- Cleared
- Down Slope
- Gentle Slope
- Hilly
- Level Lot
- Other, see Remarks
- Secluded
- Stream
- Up Slope
- Varied
- Views
- Wooded

19. 3 CONSTRUCTION

- Aluminum
- Cement Block
- Brick
- Cement
- "Dryvit" type
- Fiber Cement
- Hard Board
- Log Home
- Mobile (sw, dw)
- Other, see Remarks
- Stone
- Stucco
- Vinyl
- Wood

SINGLE-WIDE Y/N _____

DOUBLE-WIDE Y/N _____

20. 3 HEATING

- Active Solar Heat
- Baseboard Electric
- Baseboard Gas
- Baseboard Oil
- Electric Ceiling
- Heated Floor
- Forced Air Electric
- Forced Air Gas
- Forced Air Oil
- Heat Pump Electric
- Heat Pump Gas
- Heat Pump Ground
- Heat Pump Water
- Other, see Remarks
- Passive Solar Heat
- Liquid Propane
- Radiator Gas Heat
- Radiator Oil Heat
- Wood Furnace
- Zoned Heat

21. 2 COOLING

- Central Cooling
- Heat Pump Electric
- Heat Pump Gas
- Heat Pump Ground
- Heat Pump Water
- No Cooling System
- Other, see Remarks
- Window Air Cond.
- Zoned Cooling

OF FIREPLACES _____(1)

22. 3 FIREPLACE LOC.

- Basement
- Den
- Dining Room
- Family Room
- Great Room
- Kitchen
- Living Room
- Master Bedroom
- Other, see Remarks
- Recreation Room

23. 2 ENERGY FEAT.

- 2 X 6 Exterior Walls
- Active Solar Heat
- Attic Fan
- Heatolater
- Fireplace Insert
- Passive Solar Heat
- Wood Stove

24. 4 INTERIOR FEAT.

- Alarm
- All Drapes
- Attic Fan
- Audio-Video Wired
- Book Shelves
- Breakfast Area
- Cathedral Ceiling
- Ceiling Fan
- Flue Available
- Fireplace Screen
- Gas Log Fireplace
- Hot Tub
- Heatolater
- Indirect Lighting
- Masonry Fireplace
- Other, see Remarks
- Sauna
- Skylight
- Storage
- Walk-in Closet
- Wet Bar
- Whirlpool Bath
- Wood Stove

25. 4 EXTERIOR FEAT.

- Balcony
- Outdoor Barbeque
- Barn
- Bay Window
- Covered Porch
- Deck
- Fenced Yard
- Formal Garden
- Garden Space
- Natural Gas Line Outdoors
- Gas Grill and Line
- Gazebo
- Greenhouse
- Hot Tub
- Other, see Remarks
- Patio
- Paved Driveway
- Playhouse
- In-Ground Pool
- Above-Ground Pool
- Screened Porch
- Storage Shed
- Sunrise View
- Sunroom
- Sunset View
- Tennis Court

26. 9 APPLIANCES

- Air Cleaner
- Compact
- Cook Top
- Central Vacuum
- Dishwasher
- Disposer
- Down Draft Stove
- Clothes Dryer
- Freezer
- Generator
- Humidifier
- Intercom
- Microwave Oven
- None
- Garage Door Opener
- Other, see Remarks
- Oven
- Refrigerator
- Range
- In-House Stereo
- Sump Pump
- Clothes Washer

27. 4 MISC. FEATURES

- Cable TV
- Cul-de-sac
- Fireplace Blower
- Furnished
- Gated Community
- Handicap Access
- Horses Permitted
- In-Law Quarters
- Mobile Allowed
- Maintenance-Free Exterior
- New Construction
- Other, see Remarks
- Paved Road
- Pond
- Private Road
- Satellite Dish
- Stream
- Underground Utilities

28. 2 AREA AMENITIES

- Beach Access
- Private Golf
- Marina Access
- Common Pool
- Public Transport
- Restaurant
- Stables
- Tennis
- Trail Access

29. 4 FLOORS

- Carpet
- Concrete
- Marble
- Other, see Remarks
- Slate
- Tile (i.e. ceramic)
- Vinyl
- Wood

30. 3 WINDOWS

- Clad
- Insulated
- Low Emissivity
- Other, see Remarks
- Screen
- Storm
- Tilt-In
- Trigglass

31. 2 EXTERIOR DOORS

- Fiberglass
- French
- Full View
- Insulated Storm
- Insulated
- Metal
- Other, see Remarks
- Screen
- Sliding
- Wood
- Wood

33. 1 WATER DESCRIP.

- Community System
- Other, see Remarks
- Public Water
- Shared Spring
- Shared Well
- Spring
- Private Well

34. 1 SEWER DESCRIP.

- Community System
- Other, see Remarks
- Shared Septic
- Public Sewer
- Private Septic

35. 1 PHOTO INFO

- Listing Agent Provides Photo
- LA Requests RVAR take Photo
- None Provided or Requested

	BEDROOMS	FULL BATHS	HALF BATHS
Entry	-----	-----	-----
Upper	-----	-----	-----
Lower	-----	-----	-----
Other	-----	-----	-----

ROOMS ON EACH LEVEL 9				
<u>ENTRY</u>	<u>UPPER</u>	<u>LOWER</u>	<u>OTHER</u>	<u>ROOM NAME</u>
<input type="checkbox"/> 1.	<input type="checkbox"/> 1.	<input type="checkbox"/> 1.	<input type="checkbox"/> 1.	1. Bedroom # 1
<input type="checkbox"/> 2.	<input type="checkbox"/> 2.	<input type="checkbox"/> 2.	<input type="checkbox"/> 2.	2. Bedroom # 2
<input type="checkbox"/> 3.	<input type="checkbox"/> 3.	<input type="checkbox"/> 3.	<input type="checkbox"/> 3.	3. Bedroom # 3
<input type="checkbox"/> 4.	<input type="checkbox"/> 4.	<input type="checkbox"/> 4.	<input type="checkbox"/> 4.	4. Bedroom # 4
<input type="checkbox"/> 5.	<input type="checkbox"/> 5.	<input type="checkbox"/> 5.	<input type="checkbox"/> 5.	5. Bedroom # 5
<input type="checkbox"/> 6.	<input type="checkbox"/> 6.	<input type="checkbox"/> 6.	<input type="checkbox"/> 6.	6. Bedroom # 6
<input type="checkbox"/> 7.	<input type="checkbox"/> 7.	<input type="checkbox"/> 7.	<input type="checkbox"/> 7.	7. Bedroom # 7
<input type="checkbox"/> 8.	<input type="checkbox"/> 8.	<input type="checkbox"/> 8.	<input type="checkbox"/> 8.	8. Bedroom # 8
<input type="checkbox"/> 9.	<input type="checkbox"/> 9.	<input type="checkbox"/> 9.	<input type="checkbox"/> 9.	9. Apartment
<input type="checkbox"/> 10.	<input type="checkbox"/> 10.	<input type="checkbox"/> 10.	<input type="checkbox"/> 10.	10. Attic
<input type="checkbox"/> 11.	<input type="checkbox"/> 11.	<input type="checkbox"/> 11.	<input type="checkbox"/> 11.	11. Breakfast Area
<input type="checkbox"/> 12.	<input type="checkbox"/> 12.	<input type="checkbox"/> 12.	<input type="checkbox"/> 12.	12. Den
<input type="checkbox"/> 13.	<input type="checkbox"/> 13.	<input type="checkbox"/> 13.	<input type="checkbox"/> 13.	13. Dining Area
<input type="checkbox"/> 14.	<input type="checkbox"/> 14.	<input type="checkbox"/> 14.	<input type="checkbox"/> 14.	14. Dining Room
<input type="checkbox"/> 15.	<input type="checkbox"/> 15.	<input type="checkbox"/> 15.	<input type="checkbox"/> 15.	15. Eat-In Kitchen
<input type="checkbox"/> 16.	<input type="checkbox"/> 16.	<input type="checkbox"/> 16.	<input type="checkbox"/> 16.	16. Family Room
<input type="checkbox"/> 17.	<input type="checkbox"/> 17.	<input type="checkbox"/> 17.	<input type="checkbox"/> 17.	17. Florida Room
<input type="checkbox"/> 18.	<input type="checkbox"/> 18.	<input type="checkbox"/> 18.	<input type="checkbox"/> 18.	18. Foyer
<input type="checkbox"/> 19.	<input type="checkbox"/> 19.	<input type="checkbox"/> 19.	<input type="checkbox"/> 19.	19. Game Room
<input type="checkbox"/> 20.	<input type="checkbox"/> 20.	<input type="checkbox"/> 20.	<input type="checkbox"/> 20.	20. Great Room
<input type="checkbox"/> 21.	<input type="checkbox"/> 21.	<input type="checkbox"/> 21.	<input type="checkbox"/> 21.	21. Kitchen
<input type="checkbox"/> 22.	<input type="checkbox"/> 22.	<input type="checkbox"/> 22.	<input type="checkbox"/> 22.	22. Laundry
<input type="checkbox"/> 23.	<input type="checkbox"/> 23.	<input type="checkbox"/> 23.	<input type="checkbox"/> 23.	23. Living Room
<input type="checkbox"/> 24.	<input type="checkbox"/> 24.	<input type="checkbox"/> 24.	<input type="checkbox"/> 24.	24. Library
<input type="checkbox"/> 25.	<input type="checkbox"/> 25.	<input type="checkbox"/> 25.	<input type="checkbox"/> 25.	25. Master Bedroom #1
<input type="checkbox"/> 26.	<input type="checkbox"/> 26.	<input type="checkbox"/> 26.	<input type="checkbox"/> 26.	26. Master Bedroom #2
<input type="checkbox"/> 27.	<input type="checkbox"/> 27.	<input type="checkbox"/> 27.	<input type="checkbox"/> 27.	27. Mud Room
<input type="checkbox"/> 28.	<input type="checkbox"/> 28.	<input type="checkbox"/> 28.	<input type="checkbox"/> 28.	28. Office
<input type="checkbox"/> 29.	<input type="checkbox"/> 29.	<input type="checkbox"/> 29.	<input type="checkbox"/> 29.	29. Recreation Room
<input type="checkbox"/> 30.	<input type="checkbox"/> 30.	<input type="checkbox"/> 30.	<input type="checkbox"/> 30.	30. Work Room

Choose up to nine (9) rooms per level.

Helpful Information

Black background = Field is Required.
Grey background = Field is Required under certain conditions
 (Example: If Lockbox = Y, then Lockbox Hours is Required)
 Underlined numeral (2) = Maximum number of choices for this field.

<u>MLS AREA Definitions:</u>	<u>Area Extension field - choices</u> (only applies to Area 8.)
1 = South Roanoke City	A - Vinton
2 = Southwest Roanoke City	B - Roanoke County
3 = Southwest Roanoke County	C - Roanoke City
4 = Salem City	
5 = Northwest Roanoke City	
6 = North Roanoke County	
7 = Williamson Road Area	
8 = Vinton, Garden City, SE Roanoke	
9 = Bedford County	
10 = Botetourt County	
11 = Franklin County	
12 = Craig County	
13 = Montgomery County	
14 = Floyd County	
15 = Other Counties	

Address Format
 Example Address:
 1234 N. Elm Ave SW # 203

1234 = House Number
 N = Directional Prefix
 Elm = Street Name
 Ave = Street Suffix
 SW = Directional Suffix
 203 = Unit #